

## **ADDRESS CHANGES**

If your address changes during the school year, your student(s) may need to attend a different school based on school attendance boundaries. The Jefferson City School District Boundary Line Address Look-up Tool can be found on our website ([www.jcschools.us](http://www.jcschools.us)) under Quick Links – Which School Will We Attend. To update your address, please take your new proof of residency to the school building(s) that your child/children will attend.

## **TRANSPORTATION**

- Student Transportation of America (STA) will contact you with bus information (bus stop location, pick up/drop off time, and bus number)
- Elementary Buses:
  - Some stops at the furthest edge of the district may pick up as early as 6:15AM, but the vast majority of students will be picked up no earlier than 6:30AM. Buses will drop off at the school building as early as 7:15AM.
  - Schools dismiss at 2:45PM. Students will be dropped off between 2:55PM-3:30PM.
- Secondary Buses (middle/high schools):
  - The majority of students will be picked up between 7:20AM-8:05AM.
  - Students will be dropped off between 4:00PM-4:50PM.
- As is current practice, students will be given a specific pick-up time for their bus stop. The driver may arrive up to 10 minutes before the pick-up time or 10 minutes after the pick-up time.

## **BUS RIDER DROP-OFF POLICY/PROCEDURES**

Per STA's policy, drop-off for young school bus riders requires that an authorized individual be present to receive the student when he/she disembarks the bus.

Young school bus riders are defined as:

- During the regular school year (August-May): Kindergarten and 1st grade students
- During summer school (June): incoming Kindergarten, 1st grade and 2nd grade students
- Students attending Early Childhood Special Education classrooms at JC Early Childhood Center

Additionally, some students have an Individualized Education Plan (IEP) which requires an authorized individual to be present when the student disembarks the bus.

Authorized individuals include:

- A parent or guardian
- A sibling (3rd grade or older)

STA school bus drivers are asked to verify the identity of the authorized individual at the bus stop, if that person is unknown to the driver. Bus drivers are instructed to contact the transportation provider dispatch before allowing a student to disembark if the driver is unsure of the student's age and/or the individual at the bus stop.

If families are not able to meet this requirement, parents/guardians should contact STA.

